

## NORTH LAKE SCHOOL DISTRICT NO. 14

Minutes of <b>Regular</b> Meeting: October 9, 2023
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The Board of Directors met on October 9, 2023 at 7:30 p.m. The purpose of this meeting was to conduct the business of the District and the meeting was held in the school library and was open to the public in person or by Zoom.

**CALL to ORDER:** 2023 -24 Board Chair Scott Duffner called the meeting to order at 7:30 pm

**Pledge of Allegiance**

1. **Roll Call**

Members Present: Scott Duffner, Dwight Roth, Preston Fivecoat, Mark Herinckx, Dan Jansen

Members Absent:

Administration Present: Superintendent Gail Buermann, Principal Cameron Mitchem, Vice

Principal Jim Missel and Board Secretary Janet Waldron,

Also Present: 4 Patrons of the District

2. **Review of the Agenda**

**Changes:** No Changes

**Discussion:**

**Motioned by:** Dwight Roth

Seconded by: Dan Jansen to approve the October 9, 2023 Agenda.

**Vote:** Aye -5, Nay - 0, Absent -0

**Result:** Motion Carries

3. **Approval of the Minutes**

**Changes:** No changes made

**Discussion:** No further discussion

**Motioned by:** Dwight Roth

Seconded by Mark Herinckx approve the September 11, 2023 regular meeting minutes.

**Vote:** Aye -5, Nay - 0, Absent -0

**Result:** Motion Carries

4. **Review of the Bills**

Bills are presented for Board Member review:

**Discussion:** None

**Questions:**

5. **New Business**

A. Lane Stratton Lake ESD : Lane presented some of the new / changed supports for the district this year.

**ACTION(S):**

**5A. . Motioned by** Dan Jansen, seconded by Mark Herinckx– to approve the Lake ESD MOU for the 2023-24 School Year.

**Vote:** Aye -5, Nay - 0, Absent -0

**Result:** Motion Carries

**6. Public Comment**

A. Ryan Fivecoat – Representing Fort Rock Parents. Ryan brought concerns about the lack of a bus to pick up Fort Rock students. The parents feel that school staff and First Student should be keeping parents more informed on the bus situation. The parents do not feel the transportation reimbursement is adequate to compensate for the time lost from work to bring students in, some as far as 40 miles round trip twice a day. The parents asked if First Student would figure out alternate routes so that the Fort Rock Community does not have to bear the brunt of bringing their students all year. Gail said she would ask First Student to create the alternate routes.

**7. Executive Session** – Under ORS 192.660 (2)(f) to *consider records that are exempt by law from public inspection*

**7:58 p.m. Motioned by** Scott Duffner to go into executive session under the posted ORS.

**9:10 p.m. Resume Open Session after 5 minute break**

A. Transportation

**ACTION(S):**

**Discussion**

**7A. . Motioned by** Preston Fivecoat seconded by Scott Duffner to have our attorney draft a letter to First Student regarding our transportation situation.

**8. Superintendent's Report**

A. **Budget/Financial:**

**Speaker(s):** Gail Buermann

**Attachments:** A1, A2

**Reports:**

1. Enrollment/Registration Report
  - a. Monthly Financial Report – Sara submitted her financial report but cautions that it is too early in the year to be very accurate.

**ACTION(S):** No action items

B. **Maintenance/Facilities:**

**Speaker(s):** Gail Buermann

**Attachments:** None

**Reports:**

1. Nothing to report at this time

**ACTION(S):** No action items

**C. Transportation:**

**Speaker(s): Gail Buermann**

**Attachments: C1**

**Reports:**

1. Monthly Report – No monthly report as we do not have a transportation director currently.
2. Transportation Update
  - First Student Issues.....**ACTION**
  - Vehicle Purchase
    - We purchased one 2020 Expedition MAX from Kendall Ford for a total cost of \$42,007.21.
    - Ordered a second key and floor mats.
    - Getting it licensed through ODE so we may legally transport students with a qualified Type 10 licensed driver.
    - Vehicle may be used for home to school and activities.
  - Option of purchasing the second MAX with ESSER funds:
    - ESSER request has been submitted; awaiting approval.
    - Transferring the expense to the ESSER grant would reduce expenditures in general fund.
    - Approval for \$55,000 in ESSER funds to purchase the second vehicle. Your approval is needed prior to purchase.....**ACTION**
    - The total expense of these two vehicles would exceed the amount previously approved (\$75,000), but \$42,007.21 would be the only amount charged to the general fund (\$32,992.79 less than approved).
    - We support the purchase of two MAXs because the demand for transportation is higher than expected when we ordered the vans two years ago.
  - Transportation needs include FFA, transition program, home to school, activities (sports and other), and staff use.
  - We could sell one in the future if/when it's no longer needed.
  - The nicest one would be kept as a district vehicle.
  - Van update
    - Update from Cameron. One van is shipping and one is getting seats installed.

**ACTION(S):**

**Discussion:**

**C2a. Motioned by** Preston Fivecoat, seconded by Dwight Roth to bring in an independent consultant to evaluate our transportation situation.

**Vote:** Aye -5, Nay - 0, Absent -0

**Result:** Motion Carries

**C2c. Motioned by** Dwight Roth, seconded by Dan Jansen to approve up to \$55,000 in ESSER funds for the purchase of a second school expedition should we find a suitable one.

**Vote:** Aye -5, Nay - 0, Absent -0

**Result:** Motion Carries

**D. Student Issues, Athletics/Activities:**

**Speaker(s):** Jim Missel

**Attachments:** None

**Reports:**

1. Athletic Director's Report: Football there is a good chance we may make the playoffs. Playing Gilchrist a second time may knock us down in the ratings so we may not play them if this is the case.
2. Student Grades
3. Drills – we had a recent fire drill.

**ACTION(S):** No action items

**E. Academics, Curriculum and Assessment:**

**Speaker:** Cameron Mitchem

**Attachments:**

**Reports:**

1. Principal's Report: Homecoming went well, parade went well. Pacific Crest offered coffee and cocoa at the parade. We had KCC come in to talk to parents and seniors. Escape the Rock race is coming up, as well as the Yard Sale. Veterans Day assembly flyers have been posted out in the community.

**ACTION(S):** No action items

**F. Personnel/Human Resources:**

**Speaker(s):** Gail Buermann

**Attachments:** F3b

**Reports:**

1. Classified: None at this time
2. Confidential: None at this time
3. Certified:
  - a. Update on Zapphire Joy de la Cerna
  - b. Hire Katherine Lemcke as 2<sup>nd</sup> grade teacher on a 1<sup>st</sup> year probationary contract for the remainder of the 2023-24 school year.
4. Administrative:

- a. None
- 5. Extra Duty:
  - a. Brandon Fivecoat: Jim hired Brandon Fivecoat as the Assistant Girls basketball coach and the MS Girls basketball coach for 2023-24.

**ACTION(S):**

**Discussion:** Because of the busing issues, can we stipulate that all future coaches we hire get their type 10 licenses?

**F3b. Motioned by** Dwight Roth, seconded by Mark Herinckx to hire Katherine Lemcke as 2<sup>nd</sup> grade teacher on a 1<sup>st</sup> year probationary contract for the remainder of the 2023-24 school year.

**Vote:** Aye -5, Nay - 0, Absent -0

**Result:** Motion Carries

**G. School Board Business, Policy Update:**

**Speaker:** Gail Buermann

**Attachments:** G1, G2, G3, G4

**Reports:**

- 1. March 2023 Policies, approve for 1<sup>st</sup> reading (*See attached*).....**ACTION**
- 4. August 2023 Policies, approve for 1<sup>st</sup> reading (*See attached*).....**ACTION**
- 5. 2022-23 Division 22 Standards, approval (*See attached*).....**ACTION**
- 6. TAG Plan (*See attached*) .....**ACTION**
  - o Changes include using “Potential to Perform” rather than a screener
  - o Will be posted on district website
- 7. OSBA Roadshow in Paisley October 18, 6 PM.
  - o Who is attending?

**ACTION(S):**

**Discussion:**

**G1. Motioned by** Scott Duffner, seconded by Dan Jansen, to approve as first reading, the policies from March 2023

**Vote:** Aye -5, Nay - 0, Absent -0

**Result:** Motion Carries

**G2. Motioned by** Dwight Roth, seconded by Mark Herinckx, to approve as first reading, the policies from August 2023

**Vote:** Aye -5, Nay - 0, Absent -0

**Result:** Motion Carries

**G3. Motioned by** Dan Jansen, seconded by Mark Herinckx, to approve the Division 22 standards for the 2022-23 School Year.

**Vote:** Aye -5, Nay - 0, Absent -0

**Result:** Motion Carries

**G4. Motioned by** Dwight Roth, seconded by Scott Duffner, to approve the North Lake TAG Plan as presented.

**Vote:** Aye -5, Nay - 0, Absent -0

**Result:** Motion Carries

H. **Upcoming events/dates:**

As presented. November meeting will be November 13, 2023 @ 6:00 PM

9. **Unfinished Business:**

A. None at this time

10. **Questions and Comments from Board Members:**

Can we get a letter or message out to the parents about where we are with transportation by email and hard copy.

Question about OSBA conference and Eugene Law Conference. Dwight will be gone for the next regular meeting.

11. **Future Agenda Items**

A.

12. **Adjournment**

No further business presented; the meeting adjourned at 10:10 p.m.

ATTEST:

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*Scott Duffner,*

Board Chairman

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*Janet Waldron,*

Board Secretary

**Minutes approved at the 11/13/23 Board meeting**